

Code Compliance Committee Kick-off

Current Members

- Leslie Spangler
- Eileen Normile
- Kelly Brown





Mission Statement

- Serves as a collaborative liaison between the neighborhoods and the city
- Supports thoughtful code and process improvements that are fair, consistent, effective and enhance public safety, protect property values, and preserve the quality of life for city residents.
- Foster constructive dialogue and informed recommendations while maintaining a non-enforcement role.



Committee Objectives

- **Serve as a Communication Bridge**
 - Help neighborhoods understand how to file complaints properly
 - Share updates from the city to the neighborhood
- **Knowledge enhancement**
 - Gather data & neighborhood input
 - Identify areas where codes are not being enforced in alignment with City, County or State guidelines
 - Identify outdated, unclear, or unenforceable codes
 - Identify concepts for code compliance enhancements that align with State laws and city guidelines.
 - Document and communicate concerns to the city in an organized way
 - Work with City Code Compliance/Enforcement leadership to support ongoing objectives
- **Recommend Code and Process Changes**
 - Provide formal recommendations to the City for code or process changes
 - Work with City Commissioners, the City Manager and staff on implementation of proposed revisions



Knowledge gathering

- Which violations are typically handled by the code compliance division?
- How do different city departments interact to solve code compliance issues?
- What is the proper procedure for reporting a potential code violation?
- What happens at Magistrate hearings? How are they conducted in the City of Sarasota?
- What can be done to improve communication with the complainant?



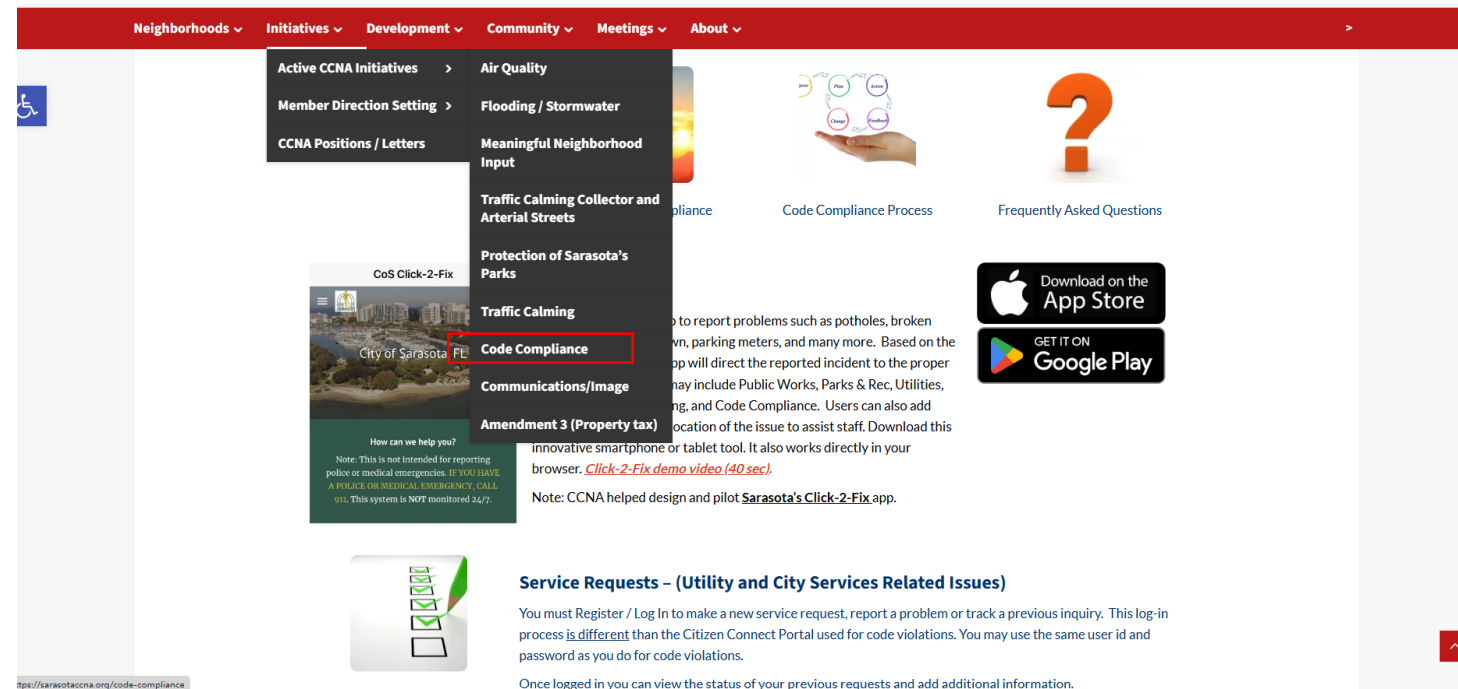
Knowledge gathering

- How does the complainant fit into the code enforcement process?
- What can be done to speed up resolution of code infractions?
- What data does the city use to measure success?
- What are the areas of code violations that most concern neighborhoods? (Survey)



Serving as a Communication Bridge

CCNA Webpage



The screenshot shows the CCNA website with a red navigation bar at the top containing links for Neighborhoods, Initiatives, Development, Community, Meetings, and About. A dropdown menu for 'Initiatives' is open, listing various programs. The 'Code Compliance' option is highlighted with a red box. Below the menu, there are sections for 'CoS Click-2-Fix' (with a video thumbnail), 'How can we help you?' (with a note about reporting emergencies), and 'Service Requests - (Utility and City Services Related Issues)' (with a note about registration and login). The URL 'https://sarasotacona.org/code-compliance' is visible at the bottom of the page.

More Information



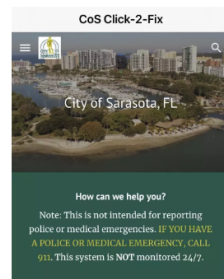
Guide to Code Compliance



Code Compliance Process



Frequently Asked Questions



Click-2-Fix

This is downloadable app to report problems such as potholes, broken sidewalks, tree limbs down, parking meters, and many more. Based on the reported violation, the app will direct the reported incident to the proper City department which may include Public Works, Parks & Rec, Utilities, Risk Management, Parking, and Code Compliance. Users can also add photos and the physical location of the issue to assist staff. Download this innovative smartphone or tablet tool. It also works directly in your browser. [Click-2-Fix demo video \(40 sec\).](#)

Note: CCNA helped design and pilot [Sarasota's Click-2-Fix](#) app.



Click Here



Service Requests - (Utility and City Services Related Issues)

You must Register / Log In to make a new service request, report a problem or track a previous inquiry. This log-in process is different than the Citizen Connect Portal used for code violations. You may use the same user id and password as you do for code violations.

Once logged in you can view the status of your previous requests and add additional information.

City Website

Development Services/ Code Compliance /



**Code Enforcement responsibility
are split between:**

- Code Compliance
- Public Works
- Parks and Rec
- Risk Management
- Utilities
- Parking
- Police
- others

City Website - Citizen Connect Portal

Development Services

Code Compliance

Through fair and thorough enforcement of local codes and standard, we help facilitate an attractive, clean, and aesthetically pleasing city. We work to keep the City of Sarasota the best small city in the country by investigating complaints quickly and thoroughly and policing neighborhoods and commercial areas alike.



Click Here to
Report a Code
Violation

Contact Us

Report Unpermitted Work (Weekdays)

[\(941\) 263-6417](tel:(941)263-6417)

Report Unpermitted Work (Saturdays)

[\(941\) 894-2790](tel:(941)894-2790)

Need to register – Name, email, address (Florida Statute 162.06)

Submit a New Code Compliance Complaint

Your existing code compliance complaints

[Code Compliance Complaint Home](#)

City - Citizen Connect Portal

-New Code Compliance Complaint

Street/PO Box: *

City: *

State: * Zip: *

Email Address:

Preferred Contact Method:

1. Please select the reason for this request and provide a short description of the problem. If this request is reporting a problem with a specific business or individual, please enter the business or individual's name.
If you select Housing Code Interior as the violation type, you will be required to supply a contact name and phone number so inspectors know who to contact to gain access to the building.

Type of Violation: *

Description of Problem: *

Contact First Name: +

Contact Last Name or Business Name: +

Contact Phone Number: +

2. Is the location of this problem at an intersection or a street address?
You will be required to provide the intersecting streets or a street address that is nearest to the location of this problem.

*

Please enter the street number and street name of address where this problem is located. You may search for valid addresses in the City of Sarasota Property Records System by entering the street name and number and pressing the 'Search for a Property' Button.
If you do not find the address you are looking for, enter the street address and select 'Use Address As Entered.'

Street Number and Name: *

Use Address As Entered: ☐ Yes ☒ No

City where this problem is located:
City: *

Abandoned refrigerators/freezers

Building permit

Business operating without a tax receipt

Commercial vehicles

Graffiti

Housing code exterior

Housing code interior

Illegal signs

Junk/abandoned vehicle

Junk/trash/rubbish

Lot overgrowth

Other activity against ordinances

RV, boat, camper, etc.

Trash cans

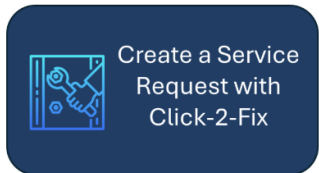
Tree removal/tree protection

Vacation rental violation

City Webpage - Click to fix

Service Requests

(Utility and City Services Related Issues)



You must register or log in to make a new service request, report a problem, or track a previous inquiry. This log-in process **is**



Need to log-in

Problems such as

- potholes
- broken sidewalks,
- tree limbs down,
- parking meters,
- request new or additional garbage and recycle bins/carts
- and much more.

City departments receiving the submissions

- Public Works
- Parks & Rec
- Utilities
- Risk Management
- Parking
- Code Compliance

Additional Information on City Website

Guide to Code Compliance

- How to Report a Possible Violation
- **Who Handles What?**
- Frequently Reported Code Violations
- Codes and Ordinances
- Phone numbers

Code Compliance Process

- What happens when a code violation is reported
- Inspection Process
- Inspection Zones
- Additional References
 - Hearings
 - Foreclosed Properties
 - Abandoned Properties
 - Lien Searches
 - Lien Payoffs

FAQ

- Personal Information required
- Submitting Photos
- Obtaining Complaint status
- If I am in violation
- Selective enforcement
- Inspectors monitoring
- When compliance is not achieved
- Code Compliance v.s. Homeowner's Association
- Rental Properties



Looking forward to working with everyone



Thank you

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