No.	Topic ¹	AHAC Recommendations for the City of Sarasota ²	AHAC Recommendations for Sarasota County ³	City of Sarasota Staff Evaluation and Status	Sarasota County Staff Evaluation and Status
1	The processing of approvals of development orders or permits for affordable housing projects is expedited to a greater degree than other projects.	 The Committee recommends that any applicant with an affordable housing project meeting any one of the following conditions be given expedited review and approval from the time the development application or building permit is submitted through the issuance of the certificate of occupancy or final inspection: a. Individuals or organizations that are receiving assistance through the Office of Housing and Community Development; b. Builders and developers who are applying for Federal and/or State Affordable Housing Programs; c. Non-Profit Organizations that are building affordable housing with a sales price that does not exceed the maximum sales price for the Housing Partnership Program; d. Any organization building affordable housing in the Community Reinvestment Area (CRA) with a sales price that does not exceed the maximum sales price for the Housing Partnership Program (\$270K); e. Non-Profit Organizations that are building rental housing and agree to lease the property at or below 120% of area median income for a period of at least 30 years; f. Any organization that is building rental housing in the City that commits to lease the property at or below 120% of area median income for a period of at least 30 years; g. Applicants applying for a rezone, conditional use, site plan, plats or building permits for any project where a minimum of fifteen (15) percent of the total units within the development are affordable to households earning less than 120% of area median income; 	 The Committee recommends that any applicant with a project meeting one of the following conditions be given expedited review and approval: a. Individuals or organizations that are receiving assistance through the Office of Housing and Community Development; b. Builders and developers who are applying for Federal and/or State Affordable Housing Programs; c. Non-Profit Organizations that are building affordable housing with a sales price that does not exceed the maximum sales price for the Housing Partnership Program; d. Non-Profit Organizations that are building rental housing and agree to lease the property at or below 120% of area median income for a period of at least 30 years; e. Applicants applying for a rezone or special exception for a project where a minimum of fifteen (15) percent of the total units within the development are affordable to households earning less than 120% of area median income; 	OngoingAction Strategy 5.4 of the Housing Chapter of the City of Sarasota Comprehensive Plan requires 'priority review' of affordable housing projects as a means to expedite the development review process and avoid delays. If a project meets the definition of affordable housing, a form from the Office of Housing and Community Development is provided that may be submitted to the Development Services Department for priority processing. Approximately 58 building permit applications received expedited review within the City and County related to OHCD's home rehabilitation program for FY 21-22.	BCC approved Resolution 2017-178 to direct that projects that advance affordable housing receive expedited review times. Administrative Directive 9.28 identifies the standards for review times in such projects (e.g., rezones, special exceptions, site development, and building permits)
2	The modification of impact-fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.	 a. To continue allowing nonprofit housing organizations building housing for families with incomes below 100% of the Area Median Income remain eligible to receive a Temporary Certificate of Occupancy (Temporary CO) that allows the nonprofit organization to receive all final inspections and defer impact fee payments until the home is sold to the low-income homebuyer. The impact fees are paid when the home is sold, and the nonprofit organization receives their Final Certificate of Occupancy. b. To continue allowing nonprofit agencies that are building rental housing and promise to lease the property for a period of 30 years to remain eligible to receive a Temporary Certificate of Occupancy (Temporary CO) that allows the nonprofit organization to receive all final inspections and to defer impact fee payments and allows them to be paid when the property is leased to the first occupant. The impact fees are then paid when the home is leased, and the nonprofit organization receives their Final Certificate of Occupancy. c. To continue allowing low income families to receive a low interest loan from the County to enable them to pay the water and sewer capacity (impact) fees to connect to public water and sewer lines. This is available in the unincorporated county and the four municipalities. d. To continue to allow affordable housing projects funded through OHCD to include the cost of impact fees in the development costs and pay those fees using federal and/or state funds. e. City should consider tiering Multimodal Transportation Impact Fee (MMTIF) discounts based on unit designation for households within certain income level percentages of the Area Median Income (120% and lower). The lower the household income percentage, the greater the MMTIF discount. 	 The Committee makes the following recommendations: a. To continue allowing low income families to receive a low interest loan from the county to enable them to pay the water and sewer capacity (impact) fees to connect to public water and sewer lines. This is available in the unincorporated county and the 4 municipalities. Note: This program is for areas where utility lines have been extended, not for new construction. b. To continue to allow affordable housing projects funded through OHCD to include the cost of impact fees in the development costs and pay those fees using federal and / or state funds. 	The Committee evaluated the existing incentive and did not recommend any changes. a. Ongoing b. Ongoing c. Ongoing d. Ongoing e. Under review Effective July 1, 2017, Multimodal Transportation Impact Fees (MMTIF) are discounted 100% for residential units designated as affordable to households with an income equal to or less than 80% of the AMI. Arbor Village (2019) and Amaryllis Park Place (2022) have utilized this program. Due to covenants within the utility revenue bonds issued for water and sewer impact fees as well as legal requirements, the City is unable to individually discount these particular impact fee rates. Sarasota County regulates all other impact fees within the City of Sarasota, which include: Educational, Emergency Medical Services, Fire and Rescue, General Government, Justice Facilities, Libraries and Park Facilities.	 a. Ongoing b. Ongoing Ordinance No. 2018-011 amended the Mobility Fee Ordinance. This amendment provided new reduced rates that are tied to housing affordability with smaller housing units' sizes (e.g., multi-units less than 750 square feet, micro apartments, and tiny homes). Resolution No. 2018-163 (amended, 2018) creates a new residential, mastermetered category for a single-family dwelling of less than 750 square feet being established at 0.5 EDU (equivalent dwelling unit). On July 13, 2022, the Board approved a new residential mobility fee rate structure that will directly result in reduced Mobility Fees for smaller dwelling units. The new rate becomes effective January 3, 2023. BCC discussion expected in September 2022 to consider: Excepting Mobility, Library, and Park impact fees for multi-family developments meeting 60% or less of

Sarasota Consortium Affordable Housing Advisory Committee Local Affordable Housing Incentive Strategy Recommendations

			AMI and a possible tiered system for the 60%-120% AMI range at up to 50% of the regular impact fee rates.
			A new land use classification of "Affordable, Attainable and Workforce Residential Housing" was added to the Mobility Fee Rate structure on July 13, 2022. The County is working to establish criteria for this classification which will result in reduced fees for developments that meet these criteria.

No.	Topic ¹	AHAC Recommendations for the City of Sarasota ²	AHAC Recommendations for Sarasota County	City of Sarasota Staff Evaluation and Status	Sarasota County Staff Evaluation and Status
3	The allowance of flexibility in densities for affordable housing.	 a. Implement provisions that allow for increased density for affordable housing to be granted administratively or by right, rather than making the developer go through a public hearing process; and, b. The City should consider additional density incentives. c. Conditioning density and other structural bonuses such as height, lot coverage, FAR, and parking on use for long-term affordable housing is a tool that should be utilized by the City to incentivize workforce housing development. 	to see if there are additional incentives related to increased densities that could be implemented. c. Conditioning density and other structural bonuses such as	 a. A Comprehensive Plan Amendment has been filed that proposes density bonuses within the downtown, commercial corridors, and commercial centers if permanent attainable housing is being provided and to allow for an administrative review process for projects with an attainable housing component. This Comprehensive Plan Amendment was recommended for approval by the Planning Board on April 13, 2022 and approved by the City Commission for transmittal to the State on May 16, 2022, with adoption hearings anticipated for fall 2022. b. In addition to the proposed comprehensive plan amendment, the Rosemary Residential Overlay District (RROD) adopted in 2020 and the RMF-6 and RMF-7 zone districts allow for a density bonus mechanism that provides for an additional three market rate dwelling units above the base density for each affordable dwelling unit being provided and maintained as affordable for a minimum of 30 years. Of the affordable dwelling units provided, at least one-third of the qualifying dwelling units must be available to households having incomes at or below 80 percent of the AMI and no more than one-third of the dwelling units may be available to households having incomes in the range of 100 percent to 120 percent of the AMI to ensure a mixture of affordable housing. c. See a. & b. A parking reduction for multifamily dwelling units is provided in the form of 0.5 space/unit for those units designated as affordable to households, for a minimum of 30 years, with an income at or below 120% AMI. Lofts on Lemon and Aspire on Tenth multi-family development projects have utilized bonus density incentives. 	 a. In certain situations, such as when an approved revitalization plan exists, a Critical Area Plan, or part of the Sarasota 2050 Village Planned District, a density bonus may be granted to incentivize the creation of affordable housing. To grant additional densities by right will take additional BCC policy action. b. Ordnance No. 2019-024 (adopted September 2019) allows ADUs in certain residential districts. RSF – Residential, Single Family RSF/PUD – Residential, Single-Family/Planned Unit Development (when adopted as part of a binding development concept plan) RE – Residential, Estate Ordinance No. 2019-004 (adopted March 2019) provides for half-dwelling unit density standards for multi-family development. Ordinance No. 2017-069 (approved January 2018) reduces parking requirements for multi-and single-family developments. Staff completed a residential land use analysis report addressing incentives for "missing middle" housing and smaller "starter homes." The report was sent to the BCC in July 2022. c. Ongoing
4	The reservation of infrastructure capacity for affordable housing.	The Committee did not make any recommendations on this topic.	The Committee did not make any recommendations on this topic.	If necessary, water/sewer and roadway capacity reservations will be evaluated in conjunction with any proposed density increases. New development projects requiring traffic studies include an evaluation to determine if any transportation improvements are needed in order to accommodate an increase in trips generated by additional density.	The Committee evaluated the existing incentive and did not make any recommendations on this topic.
5	The allowance of affordable accessory residential units.	The City should expand opportunities for accessory dwelling units and develop a mechanism to track the number of building permits issued for accessory dwelling units on an annual basis.	 a. To update the Sarasota County Comprehensive Plan to include policies that encourages the production of diversity in housing types and prices; b. The County's policy on accessory residential units should be reviewed to see if there are ways to create additional affordable housing opportunities; and c. The County should review its zoning code to determine if changes could be made to increase additional affordable housing opportunities. d. Develop a mechanism to track the number of building permits issued for accessory dwelling units on an annual basis. 	As of August 17, 2021, accessory dwelling units are allowed citywide, except for the barrier islands, with a maximum size of 650 sq. ft. Nine (9) building permits issued in the City of Sarasota for ADUs since January 1, 2022.	 a. Per Comprehensive Plan Housing Policy 1.1.1, a diversity of housing types is encouraged. b. Ordinance No. 2019-024 (adopted September 2019) allows ADUs in certain residential districts. RSF – Residential, Single Family RSF/PUD – Residential, Single-Family/Planned Unit Development (when adopted as part of a binding development concept plan) RE – Residential, Estate

Sarasota Consortium Affordable Housing Advisory Committee Local Affordable Housing Incentive Strategy Recommendations

	Staff completed a residential land use analysis
	report addressing the expansion of ADUs for
	new residential developments. The report was
	sent to the BCC in July 2022.
	Ordinance No. 2019-004 (adopted March 2019)
	provides for half-dwelling unit density standards
	for multi-family development.
	c. See b
	d. County is transitioning to a new Land
	Information Systems (Accela) and is
	researching ability to track information in the
	new system.

September 20, 2022

No.	Topic ¹	AHAC Recommendations for the City of Sarasota ²	AHAC Recommendations for Sarasota County ³	City of Sarasota Staff Evaluation and Status	Sarasota County Staff Evaluation and Status
6	The reduction of parking and setback requirements for affordable housing.	 The Committee made the following recommendations: a. The City should research ways to provide more flexibility in creating incentives to create more affordable housing units closer to walkable areas; and b. The City should offer structural bonuses such as density, height, lot coverage, FAR, and parking close to employment centers. 	 The Committee made the following recommendations: a. To continue to allow alternative parking plans to reduce required parking to be approved by the Zoning Administrator; b. The County's policies on parking and setback requirements should be reviewed to see if there are ways to create additional affordable housing opportunities. c. The County should offer structural bonuses such as density, height, lot coverage, FAR, and parking close to employment centers. 	a. A Comprehensive Plan Amendment has been filed that proposes density bonuses within the downtown, commercial corridors, and commercial centers if permanent attainable housing is being provided and to allow for an administrative review process for projects with an attainable housing component. This Comprehensive Plan Amendment was recommended for approval by the Planning Board on April 13, 2022 and approved by the City Commission for transmittal to the State on May 16, 2022, with adoption hearings anticipated for fall 2022. The Rosemary Residential Overlay District (RROD) and the RMF-6 and RMF-7 zone districts allow for density bonuses that provide for an additional three market rate dwelling units above the base density for each affordable dwelling unit being provided and maintained as affordable for a minimum of 30 years. The affordable dwelling units provided must be available to a mix of household incomes.	 a. Ongoing b. Ordinance No. 2017-069 (approved January 2018) reduces parking requirements for multiand single-family developments. c. Ongoing. In certain situations, such as when an approved revitalization plan exists, a Critical Area Plan, or part of the Sarasota 2050 Village Planned District, a bonus density may be granted to incentivize the creation of affordable housing. Additional changes to the Comprehensive Plan would require BCC policy action.
				b. See a. A parking reduction for multifamily dwelling units is provided in the form of 0.5 space/unit for those units designated as affordable to households, for a minimum of 30 years, with an income at or below 120% AMI.	
7	The allowance of flexible lot configurations, including zero-lot line configurations for affordable housing.	 The Committee made the following recommendations: a. The City should explore additional flexible lot configurations; and b. Include additional building types that promote flexible lot configurations consistent with missing middle housing types. 	The County's policies on flexible lot configurations, including zero-lot configurations, should be reviewed to see if there are ways to create additional affordable housing opportunities, including configurations consistent with missing middle housing types.	a. & b. As part of the Zoning Code evaluation currently underway, flexible lot configurations will be reviewed to consider modifying minimum lot sizes and also expanding allowed residential structure types. This strategy helps address what is known as the "missing middle." The missing middle is described as the mediumdensity stock of housing options between the scales of single-family homes and mid- or high-rise developments; these options generally range in density from 16 units/acre to 35 units/acre. This includes duplexes, triplexes, courtyard apartments, bungalow courts, townhouses, and other similar structures. They are "missing" in most jurisdictions due to the single-family home being the dominant residential land use. These missing middle housing types create small-footprint, middle-density buildings which are ideal for singles, childless couples, and empty nesters. It is a market-based strategy for producing modest housing, which will create housing affordable to households who may not be income eligible for "affordable housing" but need a product that costs less than the typical single-family home in Sarasota. A zoning text amendment facilitating missing middle housing in the City of Sarasota received a recommendation for approval from the Planning Board on May 11, 2022. The text amendment includes a density bonus of up to 35 du/acre if a minimum of 25% attainable housing units are provided. City Commission public hearings are anticipated late 2022.	The Unified Development Code currently allows for zero-lot line houses. A cluster subdivision or rezoning to a PUD allows for units to be clustered in exchange for open space. Additional changes to the code would require BCC action.
8	The modification of street requirements for affordable housing.	a. The Committee did not make any recommendations regarding this topic.	The Committee did not make any recommendations regarding this topic.	Consistent with Objective 2 and Action Strategy 2.16 of the Transportation Chapter of the City's Comprehensive Plan, all City road improvements shall work to create complete streets to enable safe access for all users. The pending Engineer Design Criteria Manual (EDCM) updates contain new walkable thoroughfare street types which support complete streets, consistent with the Committee's recommendation.	The Committee evaluated the existing incentive and did not recommend any changes.

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9	The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.	The Committee made the following recommendation: Continue the process to ensure the City Commission is required to consider, before any approval/adoption, the policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing. City staff will continue to address any housing cost increase (if there is one) as part of the agenda submittal request process prior to having an item placed on a City Commission agenda.	The Committee determined that there was a process in place for the County Commission to consider the impact of any ordinance on the cost of housing. However, there was no similar policy in place to require the local government to consider, before adoption, the impact on the cost of housing prior to adopting policies, procedures, ordinances, regulations or plan provisions. The Committee made the following recommendation: That Sarasota County continue to expand its current processes to ensure that the County Commission considers, before adoption, policies, procedures, regulations or plan provisions that may increase the cost of housing.	Ongoing.	Ongoing
10	The preparation of a printed inventory of locally owned public lands suitable for affordable housing.	The Committee made the following recommendation: Continue to review City-owned surplus lands that could be suitable for affordable housing.	Sarasota County prepares a printed inventory of locally owned public lands suitable for affordable housing. The Committee made the following recommendation: a. In the future, that Sarasota County prepare and submit the printed inventory of locally owned public lands suitable for affordable housing six months prior to the approval of the next Housing Incentive Plan to enable the committee to have the opportunity to review the properties on the list. b. Recommend the list of properties considered by AHAC for affordable housing, first considering on-site development of affordable housing, and if not feasible, the property should then be sold and the proceeds go to an affordable housing trust fund, with a minimum of 50% of the properties on the list to be used in a landbank or held for onsite development of affordable housing.	Florida Statute 166.0451 requires that every three years, municipalities maintain a list of government-owned property that is appropriate for use as affordable housing. The City Commission, on October 18, 2021, adopted a list of 30 City-owned vacant properties as being suitable for affordable housing. Two of these parcels have been transferred to St Vincent De Paul CARES (February 25, 2022) for future construction of 10 affordable multi-family rental units for veterans housing. The majority of the remaining parcels are part of an RFP issued July 22, 2022 for the construction of affordable single family homes.	Florida Statute 125.379 requires that every three years, counties prepare a list of government-owned property that is appropriate for use as affordable housing. The county is currently pursuing options for affordable housing on County-owned parcels: Purchase and Sale Agreement approved by the BCC on July 12, 2022 for 4644 N. Tamiami Trail Negotiating a sale for N. McCall Road property Purchase and Sale Agreement approved by the BCC on March 29, 2022 for 2501 Dr. Martin Luther King Jr. Way Researching Affordable Housing options for Hatton Street property. The County does not have any County-owned lands that have been designated suitable for affordable housing pursuant to this requirement.
11	The support of development near transportation hubs and major employment centers and mixed-use developments.	 The Committee made the following recommendation: a. That the development near transportation hubs, major employment centers and mixed-use development should be identified and supported with transit opportunities. b. Adaptive reuse of former commercial shopping centers should also be considered. c. To provide a level of predictability, consider allowing, by-right, redevelopment projects that have an affordable housing component to go through an administrative review process. 	 The Committee made the following recommendations related to this topic. a. That the development near transportation hubs, major employment centers and mixed-use development should be identified and supported with transit opportunities as part of the Code. b. Adaptive reuse of former commercial shopping centers should also be considered. 	 a. A Comprehensive Plan Amendment has been filed that proposes density bonuses within the downtown, commercial corridors, and commercial centers if permanent attainable housing is being provided and to allow for an administrative review process for projects with an attainable housing component. This Comprehensive Plan Amendment was recommended for approval by the Planning Board on April 13, 2022 and approved by the City Commission for transmittal to the State on May 16, 2022, with adoption hearings anticipated for fall 2022. b. See a. c. See a. 	a. Ongoing b. Commercial Redevelopment Ordinance 2021- 075 was adopted in December 2021. The Ordinance eases stormwater and parking requirements and allows upper-story residential dwelling units less than 750 square feet to count as one-half unit for density purposes.

September 20, 2022

No. Topic ¹	AHAC Recommendations for the City of Sarasota ²	AHAC Recommendations for Sarasota County ³	City of Sarasota Staff Evaluation and Status	Sarasota County Staff Evaluation and Status
1 Per Section 420.9076(4), F.S.	a. Review national best practices related to the creation of a dedicated, sustainable revenue source for the Affordable Housing Trust Fund. Use a certain percentage, as determined by the Board of County Commissioners, of property tax growth attributed to new development units to provide a dedicated, sustainable revenue source for the Affordable Housing Trust Fund. b. Having the staff oversee the following studies to help shape policy and perception related to affordable housing regarding: 1. Compatibility – review height, design, density, setbacks, etc. Consider visual impact survey. c. During land use hearings, consider the impact of development decisions on affordable housing supply. d. Establish Mandatory Inclusionary Zoning:	The Committee made the following recommendations: a. Use a certain percentage, as determined by the Board of County Commissioners, of property tax growth attributed to new development units to provide a declicated, sustainable revenue source for the Affordable Housing Trust Fund. b. Having the staff oversee the following studies to help shape policy and perception related to affordable housing regarding: 1. Compatibility – review height, design, density, setbacks, etc. Consider visual impact survey. c. During land use hearings, consider the impact of development decisions on affordable housing supply. d. Establish Mandatory Inclusionary Zoning: • Consistent with State law • Properties requesting a density increase • Development projects greater than 15 units • At least 15% of the units being requested must be designated as affordable. Inclusionary zoning options for developers consist of the following three (3) options: 1) Building affordable units on site; 2) Building affordable units on site; 2) Building affordable units off site with a 1.5 multiplier; or 3) In-lieu-of fees to be indexed to appropriate indices, beginning with the following amounts as starting point: • \$136,846 for a single family home • \$114,840 for a townhome or condominium • \$85,583 for a multi-family rental unit e. Establish a Voluntary Density Bonus Program where a bonus of 20% would be granted if a developer commits to build at least 12% of the base density for designated affordable housing. f. For redevelopment of commercial properties with a residential component, at least 15% of the units shall be designated as affordable. g. Consistent with State law, the Board of County Commissioners shall allocate up to \$20M of Surtax IV funds for the purchase of land for affordable housing.	a. As part of the November 8, 2022 referendum on the 15-year surtax (Penny IV) renewal and extension, a line item for continuous funding for affordable housing is being proposed. The City of Sarasota has an established Affordable Housing Trust Fund. b. If the proposed Comprehensive Plan Amendment related to density bonuses in exchange for attainable housing is ultimately approved, numerous zoning text amendments and subsequent rezones will need to occur in order to implement and these will incorporate various development standards to promote compatibility. c. Ongoing. Items d thru f are new recommendations added during the 2022 AHAC cycle.	 a. The Sarasota County Board approved the dedication of \$25 million from the American Rescue Plan Act/Coronavirus Local Fiscal Funds to assist multiple agencies in the creation of nearly 700 affordable housing units throughout the County. The Housing and Community Development Fund Program was established in 2007 with a goal of promoting community and economic development, including the development of quality affordable housing. This may include property acquisition and construction, planning and professional services, match funding of grants, impact fees, infrastructure, and other specified activities. Funding may come from any source approved by the Board, including but not limited to, the sale of escheated lots, public or private donations, and in-lieu payments. The Sarasota County Board approved a Grant Agreement with Family Promise for \$250,000 from the County's Housing and Community Development Fund Program to assist in the purchase of 10 units dedicated for transitional housing for working families. In 2017, Staff completed the Situational Report on Housing Affordability which contained an in-depth review of data, best practices, peer review, community input, and recommendations. This committee reviewed and made recommendations within the report. At that time, the creation of an Affordable Housing Trust Fund did not place high on the priority ranking exercise done by AHAC. b. The theme of engagement and public perception was also discussed in the Situational Report. A workforce housing educational campaign was identified as a possible action. c. Ongoing Items d thru g are new recommendations added during the 2022 AHAC cycle.
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